

TIER

Tiered Interventions Using
Evidence-Based Research

Handouts

Introduction

Roles and Responsibilities
Within a Problem-Solving Team



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MTSS Problem-Solving Team Roles

Leadership

Team leader:

Data Management and Analysis Leads

Assessment administration:

Data management system:

Data report creation:

Data analysis and interpretation:

Subject Specialists

	Reading	Writing	Mathematics	Behavior
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Instruction

Intervention

**Professional
development
and ongoing
support**

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Problem-Solving Team Meeting Planner

Academic Year: _____ Implementation Level: _____ Preparation Time: _____ (spring/summer for fall or fall for spring)

For additional supports and recommendations for meetings, visit

www.elitetexas.org/resources-sl/implementing-structured-data-meetings-for-english-learners

Example

Meeting/Date	Meeting Goals	Agenda Items Addressing Goals	Next Steps
<p>Meeting 1 (05/05/2020)</p>	<p>Set progress goals and criteria that will be used to determine movement across tiers.</p> <p>Schedule training for all teachers on expected instructional components to be observed in Tier 1 (to be delivered before the start of next school year).</p> <p>Select instructional observation tools and instructional logs to be used at the start of the next school year.</p>	<p>Review state standards and progress recommendations documented by various progress-monitoring tools to determine overall goals at the school level and to identify clear criteria that will be used to determine movement across tiers.</p> <p>Identify a training date before the start of next school year; discuss the focus of training (e.g., instructional components, data collection procedures).</p> <p>Finalize instructional observation tools and instructional logs to be used next year (include information about these items in the training for teachers).</p>	<p>Plan training and professional development.</p> <p>The next meeting is set for 05/19/2020.</p>

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